

## How to order?

Question : **What should I do to order service from a Viapass web site?**

Ordering service via a Viapass website is simple:

- **Choose** the type of service that you need in our lists of products and services
- **Check out**, complete registration form so that we can get all your contact details.
- **Finalize** your Order and process payment online by credit card, or state that you would like to pay via Bank Transfer.

**Terms of Use** apply. Please first read our Conditions of Sale. Text is available in this Web Site.

Payment can be settled by any mean at your convenience when ordering on due time: credit cards (Amex, Visa, Master Card), checks and bank tranfers in euros are accepted. In case you do not want to pay by credit card, just check available option during check out process.

### **Lost password:**

In case you were previously registered and have lost your password, you can retrieve it easily. Click on "Lost Password" on top right of Viapass online orders web site, then type your email address in required filed. It must be the same email address that was typed when registering in the first place. If matched, you will immediately receive your password by email at this same address.

Do not hesitate to contact Viapass at [info@viapass.com](mailto:info@viapass.com) or at +33 (0) 4 97 06 30 06, should you experience any kind of issue with our on line services.